



SHELFORD RUGBY CLUB

VACANCY: RUGBY DEVELOPMENT OFFICER

Shelford Rugby Club are delighted to announce that a new full time role of a Rugby Development Officer will be launched later this summer in time for the new season.

Club President Rory Finlayson is excited to see the club commit further to promote and develop the game within the community for new and existing members.

"We have a vibrant mini and youth section which feeds our exciting women's and girl's teams and the men's social and senior sides. We have been at the heart of the local community for over 80 years and this new role is a big step forward that will increase our support of all players and members at the club and help us promote the game and its values to the wider community."

The role is open to everyone to apply if they feel they meet the job description and details attached below.

Closing date is Friday 21st June, with interviews taking place at the end of June.

For more information please contact secretary@shelfordrugby.co.uk

JOB DESCRIPTION

Job Title:	Rugby Development Officer.
Salary:	£18,000 to 22,000 per annum, dependant on experience (plus use of club vehicle for RDO work & other benefits to be discussed at interview).
Location:	Shelford Rugby Club (and surrounding community).
Hours of work:	Minimum 35 hours per week, this will include evening and weekend work. Holiday entitlement is 25 days a year.
Responsible to:	Club board of Directors
Contractual status:	2 seasons (21 months, starting 1 st August 2019).

Role summary & responsibilities:

Shelford Rugby Club have an opportunity for an enthusiastic and self-motivated individual to play a key part in the development of the club. The successful candidate will have the opportunity of working across men's, women's and mini/youth rugby at the club, as well as surrounding schools and supporting other clubs.

This exciting new post will be responsible for delivering the club's vision of developing a thriving rugby programme that is aligned, productive and sustainable within the community.

They will design and implement a structured rugby development plan for the club (short to medium term objectives will be agreed upon appointment) and be accountable for the following areas:

Academy

- Pathway management
- Player development

Women & Girls rugby

- Improving performance
- Pathway development
- Community links
- Grant & charity funding

Nomads & 3rd XV

- Local recruitment
- Admin & logistics support
- Coach management

Mini & Youth

- Coach development
- Increasing membership
- Logistics & team support

Community & Club engagement

- Engagement & participation increase
- Schools coaching
- Grant & charity funding
- Income generation

Key relationships:

- Chairman of Mini & Youth
- Head Coach of 1st XV
- Playing Committee
- Club Coaching Coordinator
- Local primary and secondary schools
- Local clubs and community groups

Experience required:

- Development focused background & Academy / EPDG / DPP understanding
- Mini & youth background
- Knowledge of Shelford RC as a club
- Pathway knowledge
- Community coaching knowledge
- Ofsted, school, curriculum specific knowledge
- Proven success with a programme/project

Skillset needed:

- Enthusiastic, energetic, punctual
- Strong communication and organisational skills
- Club focused
- Understanding of budget control
- Community engagement ideas/creativity
- Approachable and good with people
- Understanding of wider social issues
- Coach development
- Clean driving licence

How to Apply

Application is by CV with a covering letter of no more than 500 words, outlining why you feel you are suitable for the position. This should be submitted to: secretary@shelfordrugby.co.uk

Further Details

To discuss the role further please don't hesitate to contact Rory Finlayson on:

E-mail: rory.finlayson@shandrum.co.uk

Phone: 07711642182

Closing date: Friday 21st June 2019.